

Branch : CITIBANK NA Taipei Branch /CITIBANK TAIWAN LTD		TRADE ADVICES - EMAIL REQUEST FORM (進出口通知單 - 電郵通知申請表)			
* BASE NUMBER (客戶代碼)		PHONE NUMBER (電話號碼)			
* CUSTOMER NAME (客戶名稱)					
CUSTOMER DIVISION (If Any)					
* CUSTOMER ADDRESS (客戶地址)					
PRODUCT (交易產品種類)		COMMUNICATION TYPE (通知單種類)		EMAIL NOTIFICATION REQUIRED * (電郵通知之請求 - 本行預設左列 交易產品項下之每一種通知單皆可 接受電郵通知, 如欲接受此項服務, 請於此欄位註明YES)	
EMAIL RECIPEINT ADDRESS * (include all receipts for a particular communication type - upto 5 names) (電郵地址 - 每一種通知單最多可以有五組電郵地址) Any change to the email recipient address should be notified to the bank with three business days prior notice. (若有變更應於三個營業 日前通知本行)					
IMPORTS (進口相關之產品)					
LC Issuance (FOR swift FORMATS)		LC or LC amendment copy 信用狀 (限SWIFT的格式)		YES	
LC Issuance		Debit advice (信用狀項下的扣帳通知)		YES	
Import Bill		Debit advice (進口到單項下的扣帳通知)		YES	
Import Collection Bills		Document Arrival Notice/Billing (進口託收項下的到單通知)		YES	
Import Collection Bills		Reminder of Maturity (進口託收項下的到期付款通知)		YES	
Import Collection Bills		Debit advice (進口託收項下的扣帳通知)		YES	
EXPORTS (出口相關之產品)					
Export Bill/Export Collection		Acknowledgement Letter (出口項下之收件確認通知)		YES	
Export Bill/Export Collection		Maturity Date Advice (出口項下之到期通知)		YES	
Export Bill/Export Collection		Credit Advice (出口項下之入帳通知)		YES	
Export Bill/Export Collection		Debit advice (出口項下之扣帳通知)		YES	
Export Bill/Export Collection		Acceptance Advice/ Refusal Advice (出口項下之遠期承兌/拒付通知)		YES	
Export Bill/Export Collection		Advice of Fate (出口項下之追蹤狀況通知書)		YES	
Export LC Advising (for SWIFT formats)		Export Advising Cover Letter / Amendments (出口信用狀通知書) I authorise you to safekeep original of our Export LCs at your bank's counters. (本公司同意正本信用狀放置於貴行)		YES	
Export LC Advising		Debit advice (信用狀通知項下之扣帳通知)		YES	
Export LC Advising		Receipt (信用狀通知費用收據)		YES	
Transfer LC		Acknowledgement Letter (信用狀轉讓項下之確認通知書)		YES	
Transfer LC		Debit advice (信用狀轉讓項下之扣帳通知)		YES	
TRADE FINANCE (進出口融資之產品)					
Trade Finance		Credit Advice (進出口融資項下之入帳通知)		YES	
Trade Finance		Debit advice (進出口融資項下之扣帳通知)		YES	
Trade Finance		Reminder of Maturity (進出口融資項下的到期通知)		YES	
I/WE UNDERSTAND THAT ELECTRONIC MAIL COMMUNICATION THROUGH INTERNET IS NOT A SECURE MEANS OF COMMUNICATION, AND FULLY ACCEPT THE RISKS ASSOCIATED WITH TRANSMISSION OF EMAILS. (本公司確實了解電郵傳遞並非安全之傳遞方式且同意接受透過電郵傳遞所可能導致的風險)					
I/WE UNDERSTAND AND AGREE THAT ORIGINALS BY MAIL OR FAX COPIES WOULD NOT BE PROVIDED FOR ALL COMMUNICATIONS SELECTED FOR " YES" IN THIS REQUEST FORM. (本公司了解並同意本申請表中選擇以電郵通知之項目將不再提供正本或傳真的通知)					
REQUEST DATE					
(Authorized Signatory) *For DBU customers: Company chop and responsible person's chop registered with MOEA (經濟部公司大小章) ; For OBU customer: authorized person in the board meeting minutes.(公司董事會決議授權之人)					
* - Indicates mandatory details					
Version: 090512					